**PO Ref No.: PPO-o48565**

**BPMS Development Services**

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| **Process:** | | Gate Pass process | |
| **User Department:** | | IT | |
| **Description:** | | New Gate Pass process | |
| **Activity Reference** | | Email Subject: Gate Pass Management System | |
| **Dated** | | August 20, 2013 | |
| **Hours** | | 144Hours | |
| **Deployment Date** | |  | |
| **Sr. #** | **Activity Name** | | **Implementation Time** | | **Delivered (Yes/No)** |
| 1 | **Development of process with business rules in BPMS.**  **Development of Process Activities:**   * Gate Pass Requester * Line Manager / HOD Approval * Facility In charge Approval (Department Wise) * Gate Pass Checker * Print Gate Pass   **Gate Pass Management (For Temporary Gate Pass).**  (Also includes designing of backend database, required data configuration, prototype approval) | | 80 hours | |  |
| 2 | **Service**   * Service to check date for Temporary Gate Pass expired. | | 16 hours | |  |
| 3 | **Email Notifications**   * On Gate Pass request Registers * On Approval Line Manager of Requesters * On Facility In Charge approval   **SMS Notification**   * On Facility In Charge approval | | 16 hours | |  |
| 4 | **Reports**   * User / Department * Status * Location * Date Range | | 16 hours | |  |
| 5 | **Scenario Testing and Deployment**   * Process Deployment * Database Settings * Windows Service Deployment * User Training and Approval | | 16 hours | |  |

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| **Project Manager (Workplains)** | **Manager (IT Department)** | **End User** |
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